



CONTRACTOR COMMUNICATION POLICY

The Board of Directors values its relationships with its independent contractors: each contractor has been selected to fill a specific need for the MMTA based on their qualifications and expertise. On occasion, contractors may be MMTA members or former members, making it important to clarify the relationship between the contractor, Board of Directors and membership.

Contractors are expected to agree to and comply with the MMTA Code of Professional Ethics and Conduct, all policies of the Association, and the specifics of their contract.

Contractors are hired to provide services to the Association and will often be required to provide informed opinions to the membership, committees, and Board; however, they shall not make policy or unilateral decisions for the Association. Contractors will be guided by the Board or the Committee Chair responsible for a particular task.

In the event of unclear or conflicting board/committee opinions or direction, the President is responsible to guide the Board to a consensus and share that direction with the affected contractor. Contractors will report any questionable or inappropriate request, conduct, or lack of cooperation to their direct contact or other executive officer of the Board of Directors. That board member then has a responsibility to report the concern to either the executive officers of the Board or the entire board in order to take timely action and provide suitable guidance for the contractor to continue their duties.

Contractors must report any potential conflict of interest arising with their arrangement with the Association. They may not serve on any committee of the MMTA for which there is a conflict of interest or without first obtaining official Board approval.

Adopted by the Board of Directors on May 21, 2023.