2019 ANNUAL MEMBERSHIP MEETING
Radisson Plaza Hotel & Suites
Kalamazoo, Michigan
1:00 p.m., Monday, October 14, 2019

AGENDA

1. Roll Call of the Board of Directors – Secretary Rachel Piner
2. Determination of Quorum – Parliamentarian Karen Coffman
3. Approval of 2018 Annual Meeting Minutes – President Margaret Birch
5. Treasurer’s Reports – Susan Daugherty
   a. Balance Sheet as of August 31, 2019
   b. Revenues and Expenditures Report as of August 31, 2019
   c. 2020 Proposed Budget
6. Committee Reports (written reports submitted)
   a. Education Committee
   b. Legislative Committee
   c. Membership Committee
   d. Communications Committee
   e. Winter Workshop Committee
   f. Fall Conference 2019 Committee
   g. MMTA in the UP Committee
   h. Professional Development Committee
   i. Nominating Committee
   j. Associate Members
   k. APT US&C
   l. PRIME Award (not included)
7. New Business
   a. Nominating Committee – Immediate Past President Barbara Fandell
   b. Election
8. Election Results – President Barb Fandell
   a. Motion to Destroy Nominating Ballots
9. From the Membership
10. Adjourn
MMTA BOARD OF DIRECTORS ANNUAL MEETING MINUTES

DoubleTree by Hilton

Bay City, Michigan

Monday September 24, 2018

Time: 12:00 p.m.

1. Roll Call of the Board of Directors

Members Present: President Barb Fandell; President-Elect, Margaret Birch, Vice-President Rande Listerman; Treasurer, Trish Wiggle-Bazzy, Secretary, Susan Daugherty; Directors, Rachel Piner, Tammy Good, Laurie Sheldon, and Julie Pray; Associate Member Kathy Davis; Associate Tammy Kerr; Immediate Past President Matt Horning. Parliamentarian Sara Kady

Members Absent:  Associate Member Kathy Davis (excused due to annual Associates Meeting) Good (excused)

The meeting was called to order by President Barb Fandell at 12:05 p.m.

2. Determination of Quorum: Parliamentarian Sarah Kady

President Barb Fandell asked for a determination of quorum. Parliamentarian Sarah Kady confirmed a quorum of the membership was present.

3. Approval of the 2017 Annual Meeting Minutes – President, Barb Fandell

Cheryl Rhein-O’Neill from Oregon Township moved, Karen Coffman from Jackson County seconded, CARRIED, to approve the annual meeting minutes as presented.


Rose Dillon from Fruitport Township moved, Kimberly Lynch from the City of Flushing seconded, CARRIED, to accept the annual report presented by Keith Szymanski from Plante and Moran.

5. Treasurer’s Report – Treasurer, Trish Wiggle-Bazzy

The Treasurer went over the following two items:

a. Balance Sheet
b. Revenue and Expenses
c. 2019 Proposed Budget

Patricia Scribner from Pittsfield Township moved, and Jennifer Eden from Tyrone Township seconded; CARRIED to approve the financial review of the Balance Sheet and Revenue and Expense Report

Beverly Vondra from the City of Linden moved, and Rose Dillon from Fruitport Township seconded; CARRIED to accept the 2019 Budget and Annual Treasurers Report as presented.
6. Committee Reports

   b. Legislative Report (Julie Pray) – Submitted report in writing.
   c. Membership (Laurie Sheldon) – Submitted report in writing.
   d. Communications (Tammy Good) – Submitted report in writing.
   e. Winter Workshop (Rande Listerman) – Submitted report in writing.
   g. MMTA in the UP (Matthew Horning) – Submitted report in writing.
   h. Professional Development (Rande Listerman) – Submitted report in writing.
   i. PRIME Award (Cheryl Rhein-O’Neill) – Submitted in writing.

   Janice Thelen from Watertown Charter Township moved, Cheryl Rhein-O’Neill seconded, CARRIED, to accept the Committee Report as presented.

7. New Business

   a. Nominating Committee – Immediate Past President Matthew Horning

   Nominating report submitted in writing presenting the Slate.

   Karen Coffman from Jackson County, and Lenore Spahr from the City of Jonesville seconded; CARRIED to close the nominations.

   Kimberly Lynch from the City of Linden, and Stacy Paige from the City of Romulus seconded; CARRIED to approve the slate as presented.

   Mike Pettigrew from the City of Ann Arbor, and Beverly Vondra from the City of Linden seconded; CARRIED to close and approve the Officers and current Director’s slate.

   At Ease 12:27 p.m. to Open Director Nominations and election and to vote on the Amended Bylaws.

   There were two nominees for the open Directors seat: Sarah Kady from the City of Marlette and Desiree Kirkland from Wayne County

8. Election Results – President Barb Fandell

   Sarah Kady from the City of Marlette won the vacant Director position

   The amended Bylaws were approved.

   Karen Coffman from Jackson County moved, and Russ Mollan from the City of St. Clair; CARRIED to destroy the nominating ballots.

9. From the Membership

   Nothing to report
10. Adjournment

Meeting was adjourned at 1:57 p.m.

Rose Dillon from Fruitport Township Moved, Kathleen Lindroth from the City of Dearborn seconded, CARRIED to adjourn the meeting.

Respectfully submitted,

[Signed]

Susan M. Daugherty
August 21, 2019

Board of Directors
Michigan Municipal Treasurers Association

The purpose of this report is to provide the Board with our observations regarding the 2018 - 2019 accounting records of the Michigan Municipal Treasurers Association (the "Association"), with the goal of facilitating periodic reporting and perhaps making suggestions for improving the safeguarding of the Association’s assets.

Keith worked with the City of Manistee’s Deputy Finance Director/Deputy Treasurer, Angela Rabb, the Association’s contracted bookkeeper, in early August 2019. The observations made by Keith were then reviewed by Pam. Below are the procedures performed and other observations we had:

Procedures Performed and Related Observations

- Monthly bank statements, bank reconciliations, cash receipt detail, and expenditure details were provided electronically. As Keith had last examined the Association's records in late July 2018, Keith only reviewed activity since that time.

- We reviewed the Expenditure Request Forms for the period of July 15, 2018 to June 30, 2019. All had some form of supporting documentation (invoices, receipts, explanations, etc.) included with them.

- Based on our knowledge of the Association and its activities, none of the disbursements looked to be out of the ordinary and appeared to be proper Association expenditures, including payments related to the fall conference, Institute, and MMTA in the UP.

- During the review of the disbursements, we noted eight voided checks – numbers 1471, 1477-1480, 1514-1515, and 1539. Per review of the bank statements, these checks properly did not clear the bank in subsequent months.

- The Association’s procedures for approving cash disbursements are as follows: Invoices and requests for reimbursement are sent to the Treasurer for approval. The Treasurer will approve the disbursement, then forward the invoices/requests to Angela who will prepare the disbursements. The prepared checks are sent back to the Treasurer for review, are then signed, and then the Treasurer will mail the checks. The Board will continue to review and approve a list of disbursements at each Board meeting. During the period of review, expenditures were approved by the Treasurer at the time (Tricia Wiggle-Bazzy or Susan Daugherty).

- The Association continues to utilize credit cards for officers. From our review of credit card activity throughout the year, the nature of the expenditures appeared consistent with MMTA and Board activities. All expenditures were supported by receipts/invoices and/or approval forms.
At the end of each month, the bank reconciliation is prepared and maintained with the month's activity. We reviewed every bank reconciliation from July 2018 to June 2019, noting the date it was prepared. All bank reconciliations were prepared within 45 days of month end.

- Deposits all appeared to be supported by a detail list of checks or credit card payments. Keith traced a sample of ten deposits (five credit card deposits and five cash deposits) to the bank statements without exception. Deposits appeared to have been made on a regular basis. Note: given the nature of activities and the procedures in place, it is not possible to verify the completeness of deposits.

- Angela prepared the 990 "information only" tax return. Keith noted a copy of the return for 2018 included with the financial materials.

Because the above procedures do not constitute an audit in accordance with generally accepted auditing standards, the purpose of which is to express an opinion on the fairness with which financial statements present financial position and results of operations in accordance with generally accepted accounting principles, we do not express an opinion on any of the accounts or items referred to above. Had we performed additional procedures or had we conducted an audit of the financial statements in accordance with generally accepted auditing standards, other matters might have come to our attention that would have been reported to you. This report relates only to the items specified above and does not extend to any financial statements of the Michigan Municipal Treasurers Association taken as a whole. This report is intended solely for the information and use of the Board of Directors of the Michigan Municipal Treasurers Association and is not intended to be and should not be used by anyone other than the Board of Directors.

Sincerely yours,

PLANTE & MORAN, PLLC

Pamela J. Hill
Pamela Hill, CPA

Keith Szymanski
Keith Szymanski, CPA
<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>08/31/2018</th>
<th>08/31/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-000-002.000</td>
<td>CASH/CHECKING</td>
<td>171,886.52</td>
<td>126,756.31</td>
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<tr>
<td>101-000-040.000</td>
<td>ACCOUNTS RECEIVABLE</td>
<td>0.00</td>
<td>29.68</td>
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<tr>
<td></td>
<td><strong>Total Assets</strong></td>
<td><strong>171,886.52</strong></td>
<td><strong>126,785.99</strong></td>
</tr>
<tr>
<td>101-000-202.000</td>
<td>ACCOUNTS PAYABLE</td>
<td>287.00</td>
<td>6,175.38</td>
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<tr>
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<td><strong>Total Liabilities</strong></td>
<td><strong>287.00</strong></td>
<td><strong>6,175.38</strong></td>
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<tr>
<td>101-000-390.000</td>
<td>FUND BALANCE</td>
<td>122,420.88</td>
<td>102,856.28</td>
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<tr>
<td>101-000-390.100</td>
<td>RESERVED FOR SCHOLARSHIPS</td>
<td>29,450.09</td>
<td>27,300.09</td>
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<tr>
<td></td>
<td><strong>Total Fund Balance</strong></td>
<td><strong>151,870.97</strong></td>
<td><strong>130,156.37</strong></td>
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<tr>
<td></td>
<td><strong>Beginning Fund Balance</strong></td>
<td>151,870.97</td>
<td>130,156.37</td>
</tr>
<tr>
<td></td>
<td><strong>Net of Revenues VS Expenditures</strong></td>
<td>19,728.55</td>
<td>(9,545.76)</td>
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<tr>
<td></td>
<td><strong>Ending Fund Balance</strong></td>
<td>171,600.52</td>
<td>120,610.61</td>
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<tr>
<td></td>
<td><strong>Total Liabilities And Fund Balance</strong></td>
<td>171,886.52</td>
<td>126,785.99</td>
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### REVENUE AND EXPENDITURE REPORT FOR MMTA

**Period Ending 08/31/2019**

#### Fund 101 - MMTA GENERAL FUND

**Function:** Unclassified

**Dept 000**

**Revenues**

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019 ORIGINAL BUDGET</th>
<th>2019 AMENDED BUDGET</th>
<th>YTD BALANCE</th>
<th>ACTIVITY FOR MONTH</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-000-450.451</td>
<td>MEMBERSHIP DUES</td>
<td>41,250.00</td>
<td>41,250.00</td>
<td>9,900.00</td>
<td>200.00</td>
<td>31,350.00</td>
<td>24.00</td>
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<tr>
<td>101-000-450.452</td>
<td>ASSOCIATE MEMBER DUES</td>
<td>16,625.00</td>
<td>16,625.00</td>
<td>4,916.00</td>
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<td>11,584.00</td>
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<tr>
<td>101-000-450.453</td>
<td>WINTER WORKSHOP</td>
<td>16,500.00</td>
<td>16,500.00</td>
<td>4,16.00</td>
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<td>11,584.00</td>
<td>29.79</td>
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<tr>
<td>101-000-450.454</td>
<td>MMTI REGISTRATION</td>
<td>115,000.00</td>
<td>115,000.00</td>
<td>18,499.00</td>
<td>0.00</td>
<td>(3,499.00)</td>
<td>103.04</td>
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<tr>
<td>101-000-450.455</td>
<td>ANNUAL CONFERENCE INCOME</td>
<td>70,875.00</td>
<td>70,875.00</td>
<td>30,373.00</td>
<td>0.00</td>
<td>40,502.00</td>
<td>42.85</td>
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<tr>
<td>101-000-450.456</td>
<td>MMTA UP REGISTRATION FEES</td>
<td>2,475.00</td>
<td>2,475.00</td>
<td>3,516.00</td>
<td>0.00</td>
<td>(1,041.00)</td>
<td>142.06</td>
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<td>101-000-450.457</td>
<td>MMTA DAY CLASS REGISTRATION</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td>0.00</td>
<td>0.00</td>
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<td>0.00</td>
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<td>101-000-600.646</td>
<td>SALE OF MERCHANDISE</td>
<td>3,000.00</td>
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<td>1,016.86</td>
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<td>101-000-664.665</td>
<td>BANK INTEREST</td>
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<td>125.00</td>
<td>65.75</td>
<td>7.39</td>
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<td>52.60</td>
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**Unclassified**

Total Revenues: 94,538.39

Net - Dept 000: 94,538.39

#### Dept 101 - BOARD EXPENSES

**Expenditures**

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019 ORIGINAL BUDGET</th>
<th>2019 AMENDED BUDGET</th>
<th>YTD BALANCE</th>
<th>ACTIVITY FOR MONTH</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
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<tbody>
<tr>
<td>101-101-958.500</td>
<td>BOARD MEETINGS/RETREAT</td>
<td>3,500.00</td>
<td>3,500.00</td>
<td>2,100.04</td>
<td>0.00</td>
<td>1,399.96</td>
<td>60.00</td>
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<td>101-101-959.000</td>
<td>APT US&amp;C CONFERENCE/MEETINGS</td>
<td>2,000.00</td>
<td>2,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>2,000.00</td>
<td>0.00</td>
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</table>

**Unclassified**

Total Expenditures: 5,500.00

Net - Dept 101 - BOARD EXPENSES: (5,500.00)

#### Dept 102 - LEGISLATIVE COMMITTEE EXPENSES

**Expenditures**

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019 ORIGINAL BUDGET</th>
<th>2019 AMENDED BUDGET</th>
<th>YTD BALANCE</th>
<th>ACTIVITY FOR MONTH</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-102-803.500</td>
<td>GONGWER SUBSCRIPTION</td>
<td>3,000.00</td>
<td>3,000.00</td>
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<td>0.00</td>
<td>0.00</td>
<td>100.00</td>
</tr>
<tr>
<td>101-102-958.000</td>
<td>MEETINGS</td>
<td>250.00</td>
<td>250.00</td>
<td>0.00</td>
<td>0.00</td>
<td>250.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Unclassified**

Total Expenditures: 3,250.00

Net - Dept 102 - LEGISLATIVE COMMITTEE EXPENSES: (3,250.00)

#### Dept 172 - ADMINISTRATIVE EXPENSES

**Expenditures**

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019 ORIGINAL BUDGET</th>
<th>2019 AMENDED BUDGET</th>
<th>YTD BALANCE</th>
<th>ACTIVITY FOR MONTH</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
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</tr>
</tbody>
</table>

**Unclassified**
## REVENUE AND EXPENDITURE REPORT FOR MMTA

**PERIOD ENDING 08/31/2019**

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019 ORIGINAL BUDGET</th>
<th>2019 AMENDED BUDGET</th>
<th>YTD BALANCE 08/31/2019</th>
<th>ACTIVITY FOR MONTH 08/31/19</th>
<th>AVAILABLE BALANCE 2019</th>
<th>AVAILABLE BALANCE 2019</th>
<th>% BDGT USED 2019</th>
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</thead>
<tbody>
<tr>
<td>Fund 101 - MMTA GENERAL FUND</td>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>101-172-727.000</td>
<td>OFFICE SUPPLIES/POSTAGE</td>
<td>750.00</td>
<td>750.00</td>
<td>228.96</td>
<td>0.00</td>
<td>521.04</td>
<td>30.53</td>
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<tr>
<td>101-172-800.000</td>
<td>CREDIT CARD PROCESSING FEES</td>
<td>7,500.00</td>
<td>7,500.00</td>
<td>5,146.58</td>
<td>61.65</td>
<td>2,353.42</td>
<td>68.62</td>
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<tr>
<td>101-172-802.500</td>
<td>MANAGEMENT SERVICES</td>
<td>72,000.00</td>
<td>72,000.00</td>
<td>47,305.74</td>
<td>6,175.38</td>
<td>24,694.26</td>
<td>65.70</td>
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<tr>
<td>101-172-803.000</td>
<td>CONTRACT SERVICES</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td>1,500.00</td>
<td>0.00</td>
<td>1,500.00</td>
<td>50.00</td>
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</tr>
<tr>
<td>101-172-850.000</td>
<td>TELEPHONE</td>
<td>0.00</td>
<td>0.00</td>
<td>33.30</td>
<td>33.30</td>
<td>(33.30)</td>
<td>100.00</td>
<td></td>
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<tr>
<td>101-172-854.000</td>
<td>COMPUTER/EQUIPMENT</td>
<td>1,500.00</td>
<td>1,500.00</td>
<td>2,117.99</td>
<td>42.75</td>
<td>(617.99)</td>
<td>141.20</td>
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<tr>
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<td>MANAGEMENT SOFTWARE</td>
<td>6,500.00</td>
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<td>6,040.00</td>
<td>620.00</td>
<td>92.92</td>
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<tr>
<td>101-172-860.000</td>
<td>TRAVEL</td>
<td>2,000.00</td>
<td>2,000.00</td>
<td>1,208.55</td>
<td>933.52</td>
<td>791.45</td>
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<td>101-172-911.000</td>
<td>INSURANCE</td>
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<td>2,500.00</td>
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<td>101-172-956.000</td>
<td>MISCELLANEOUS</td>
<td>250.00</td>
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<td>256.00</td>
<td>50.00</td>
<td>(6.00)</td>
<td>102.40</td>
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</tr>
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</table>

**Unclassified** | 96,000.00 | 96,000.00 | 63,837.12 | 7,296.60 | 32,162.88 | 66.50 |

**TOTAL EXPENDITURES** | 96,000.00 | 96,000.00 | 63,837.12 | 7,296.60 | 32,162.88 | 66.50 |

Net - Dept 172 - ADMINISTRATIVE EXPENSES | (96,000.00) | (96,000.00) | (63,837.12) | (7,296.60) | (32,162.88) | |

**Dept 254 - MEMBERSHIP COMMITTEE EXPENSES**

Expenditures

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019 ORIGINAL BUDGET</th>
<th>2019 AMENDED BUDGET</th>
<th>YTD BALANCE 08/31/2019</th>
<th>ACTIVITY FOR MONTH 08/31/19</th>
<th>AVAILABLE BALANCE 2019</th>
<th>AVAILABLE BALANCE 2019</th>
<th>% BDGT USED 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unclassified</td>
<td>RECRUITMENT</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
<td>0.00</td>
<td>500.00</td>
<td>0.00</td>
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</tr>
<tr>
<td>101-254-900.000</td>
<td>PRINTING &amp; POSTAGE</td>
<td>250.00</td>
<td>250.00</td>
<td>0.00</td>
<td>0.00</td>
<td>250.00</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

**Unclassified** | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 |

**TOTAL EXPENDITURES** | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 |

Net - Dept 254 - MEMBERSHIP COMMITTEE EXPENSES | (750.00) | (750.00) | 0.00 | 0.00 | (750.00) | |

**Dept 535 - PROFESSIONAL DEVELOPMENT**

Expenditures

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<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019 ORIGINAL BUDGET</th>
<th>2019 AMENDED BUDGET</th>
<th>YTD BALANCE 08/31/2019</th>
<th>ACTIVITY FOR MONTH 08/31/19</th>
<th>AVAILABLE BALANCE 2019</th>
<th>AVAILABLE BALANCE 2019</th>
<th>% BDGT USED 2019</th>
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</thead>
<tbody>
<tr>
<td>Unclassified</td>
<td>OFFICE SUPPLIES/POSTAGE</td>
<td>250.00</td>
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<td>0.00</td>
<td>250.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>101-535-803.001</td>
<td>DAY SEMINARS</td>
<td>1,000.00</td>
<td>1,000.00</td>
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<td>1,000.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>101-535-900.000</td>
<td>PRINTING &amp; POSTAGE</td>
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<td>750.00</td>
<td>263.50</td>
<td>0.00</td>
<td>486.50</td>
<td>35.13</td>
<td></td>
</tr>
</tbody>
</table>

**Unclassified** | 2,000.00 | 2,000.00 | 263.50 | 0.00 | 1,736.50 | 13.18 |

**TOTAL EXPENDITURES** | 2,000.00 | 2,000.00 | 263.50 | 0.00 | 1,736.50 | 13.18 |

Net - Dept 535 - PROFESSIONAL DEVELOPMENT | (2,000.00) | (2,000.00) | (263.50) | 0.00 | (1,736.50) | |

**Dept 536 - MMTA UP EXPENSES**

Expenditures

| GL NUMBER | DESCRIPTION | 2019 ORIGINAL BUDGET | 2019 AMENDED BUDGET | YTD BALANCE 08/31/2019 | ACTIVITY FOR MONTH 08/31/19 | AVAILABLE BALANCE 2019 | AVAILABLE BALANCE 2019 | % BDGT USED 2019 |
### MMTA General Fund

#### Expenditures

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Original Budget</th>
<th>Amended Budget</th>
<th>YTD Balance 08/31/2019</th>
<th>Activity Month 08/31/19</th>
<th>Available Balance 08/31/2019</th>
<th>% BDGT Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-536-802.000</td>
<td>625.00</td>
<td>625.00</td>
<td>0.00</td>
<td>0.00</td>
<td>625.00</td>
<td>0.00</td>
</tr>
<tr>
<td>101-536-803.000</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td>1,800.00</td>
<td>0.00</td>
<td>(800.00)</td>
<td>180.00</td>
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<tr>
<td>101-536-900.000</td>
<td>100.00</td>
<td>100.00</td>
<td>170.32</td>
<td>0.00</td>
<td>(70.32)</td>
<td>170.32</td>
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<tr>
<td>101-536-945.000</td>
<td>750.00</td>
<td>750.00</td>
<td>1,474.34</td>
<td>1,324.95</td>
<td>(724.34)</td>
<td>196.58</td>
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<tr>
<td>101-536-956.000</td>
<td>0.00</td>
<td>0.00</td>
<td>169.46</td>
<td>119.46</td>
<td>(169.46)</td>
<td>100.00</td>
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<tr>
<td>Unclassified</td>
<td>2,475.00</td>
<td>2,475.00</td>
<td>3,614.12</td>
<td>1,444.41</td>
<td>(1,139.12)</td>
<td>146.03</td>
</tr>
</tbody>
</table>

**TOTAL EXPENDITURES**

|              | 2,475.00 | 2,475.00 | 3,614.12 | 1,444.41 | (1,139.12) | 146.03 |

**Net - Dept 536 - MMTA UP EXPENSES**

|              | 2,475.00 | 2,475.00 | 3,614.12 | 1,444.41 | (1,139.12) | 146.03 |

#### Winter Workshop Expenses

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Original Budget</th>
<th>Amended Budget</th>
<th>YTD Balance 08/31/2019</th>
<th>Activity Month 08/31/19</th>
<th>Available Balance 08/31/2019</th>
<th>% BDGT Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-537-802.000</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td>2,558.83</td>
<td>0.00</td>
<td>(1,558.83)</td>
<td>255.88</td>
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<tr>
<td>101-537-900.000</td>
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<td>350.00</td>
<td>577.53</td>
<td>0.00</td>
<td>(227.53)</td>
<td>165.01</td>
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<tr>
<td>101-537-940.000</td>
<td>500.00</td>
<td>500.00</td>
<td>490.05</td>
<td>0.00</td>
<td>9.95</td>
<td>98.01</td>
</tr>
<tr>
<td>101-537-945.000</td>
<td>14,500.00</td>
<td>14,500.00</td>
<td>13,856.28</td>
<td>0.00</td>
<td>643.72</td>
<td>95.56</td>
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<tr>
<td>101-537-956.000</td>
<td>150.00</td>
<td>150.00</td>
<td>98.02</td>
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<td>51.98</td>
<td>65.35</td>
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<td>16,650.00</td>
<td>16,650.00</td>
<td>17,580.71</td>
<td>0.00</td>
<td>(1,080.71)</td>
<td>106.55</td>
</tr>
</tbody>
</table>

**TOTAL EXPENDITURES**

|              | 16,650.00 | 16,650.00 | 17,580.71 | 0.00 | (1,080.71) | 106.55 |

**Net - Dept 537 - WINTER WORKSHOP EXPENSES**

|              | (16,650.00) | (16,650.00) | (17,580.71) | 0.00 | 1,080.71 |

#### Institute/Education Expenses

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Original Budget</th>
<th>Amended Budget</th>
<th>YTD Balance 08/31/2019</th>
<th>Activity Month 08/31/19</th>
<th>Available Balance 08/31/2019</th>
<th>% BDGT Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-538-727.000</td>
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<td>2,000.00</td>
<td>1,136.94</td>
<td>0.00</td>
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<td>56.85</td>
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<td>10,000.00</td>
<td>10,255.08</td>
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<td>(255.08)</td>
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<tr>
<td>101-538-803.000</td>
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<td>7,750.00</td>
<td>5,671.68</td>
<td>0.00</td>
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<td>73.18</td>
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<td>101-538-900.000</td>
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<td>8,000.00</td>
<td>5,497.67</td>
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<td>2,502.33</td>
<td>68.72</td>
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<td>101-538-945.000</td>
<td>66,000.00</td>
<td>66,000.00</td>
<td>60,963.56</td>
<td>0.00</td>
<td>5,036.44</td>
<td>92.37</td>
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<tr>
<td>101-538-956.000</td>
<td>250.00</td>
<td>250.00</td>
<td>531.84</td>
<td>0.00</td>
<td>(281.84)</td>
<td>212.74</td>
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<tr>
<td>101-538-958.000</td>
<td>500.00</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Unclassified</td>
<td>94,500.00</td>
<td>94,500.00</td>
<td>84,056.77</td>
<td>0.00</td>
<td>10,443.23</td>
<td>88.95</td>
</tr>
</tbody>
</table>

**TOTAL EXPENDITURES**

|              | 94,500.00 | 94,500.00 | 84,056.77 | 0.00 | 10,443.23 | 88.95 |

**Net - Dept 538 - INSTITUTE/EDUCATION EXPENSES**

<p>|              | (94,500.00) | (94,500.00) | (84,056.77) | 0.00 | (10,443.23) | 88.95 |</p>
<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019 ORIGINAL BUDGET</th>
<th>2019 AMENDED BUDGET</th>
<th>08/31/19 YTD BALANCE</th>
<th>08/31/19 ACTIVITY FOR MONTH</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-539-802.000</td>
<td>SPEAKERS</td>
<td>10,000.00</td>
<td>10,000.00</td>
<td>4,750.00</td>
<td>0.00</td>
<td>5,250.00</td>
<td>47.50</td>
</tr>
<tr>
<td>101-539-804.000</td>
<td>SUNDAY ACTIVITY</td>
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<td>1,500.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,500.00</td>
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<tr>
<td>101-539-805.000</td>
<td>MONDAY NIGHT EVENT</td>
<td>9,000.00</td>
<td>9,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>9,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>101-539-900.000</td>
<td>PRINTING &amp; POSTAGE</td>
<td>7,000.00</td>
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<td>0.00</td>
<td>7,000.00</td>
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<tr>
<td>101-539-945.000</td>
<td>MEALS AND HOTEL FEES</td>
<td>55,000.00</td>
<td>55,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>55,000.00</td>
<td>0.00</td>
</tr>
<tr>
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<td>1,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>101-539-956.000</td>
<td>MISCELLANEOUS</td>
<td>500.00</td>
<td>500.00</td>
<td>0.00</td>
<td>0.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>101-539-957.000</td>
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<td>0.00</td>
<td>0.00</td>
<td>2,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>101-539-958.000</td>
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<td>700.00</td>
<td>700.00</td>
<td>430.81</td>
<td>0.00</td>
<td>269.19</td>
<td>61.54</td>
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<td>0.00</td>
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<tr>
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<td>88,000.00</td>
<td>88,000.00</td>
<td>5,180.81</td>
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<td>82,819.19</td>
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</table>

**TOTAL EXPENDITURES**

<table>
<thead>
<tr>
<th></th>
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<th>08/31/19 YTD BALANCE</th>
<th>08/31/19 ACTIVITY FOR MONTH</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>88,000.00</td>
<td>88,000.00</td>
<td>5,180.81</td>
<td>82,819.19</td>
</tr>
</tbody>
</table>

**Net - Dept 539 - ANNUAL CONFERENCE EXPENSES**

|   |   | (88,000.00)          | (88,000.00)                 | (5,180.81)       | (82,819.19) |

**Dept 700 - SCHOLARSHIP FUND EXPENSES**

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2019 ORIGINAL BUDGET</th>
<th>2019 AMENDED BUDGET</th>
<th>08/31/19 YTD BALANCE</th>
<th>08/31/19 ACTIVITY FOR MONTH</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-700-701.000</td>
<td>MERCHANDISE</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td>74.30</td>
<td>0.00</td>
<td>925.70</td>
<td>7.43</td>
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<tr>
<td>101-700-702.000</td>
<td>SCHOLARSHIP</td>
<td>2,500.00</td>
<td>2,500.00</td>
<td>2,150.00</td>
<td>0.00</td>
<td>350.00</td>
<td>86.00</td>
</tr>
<tr>
<td>Unclassified</td>
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<td>3,500.00</td>
<td>3,500.00</td>
<td>2,224.30</td>
<td>0.00</td>
<td>1,275.70</td>
<td>63.55</td>
</tr>
</tbody>
</table>

**TOTAL EXPENDITURES**

|   |   | 3,500.00              | 3,500.00              | 2,224.30             | 0.00                        | 1,275.70         | 63.55       |

**Net - Dept 700 - SCHOLARSHIP FUND EXPENSES**

|   |   | (3,500.00)           | (3,500.00)            | (2,224.30)             | 0.00                        | (1,275.70)       | 63.55       |

**Total - Function Unclassified**

|   |   | (45,625.00)          | (45,625.00)           | (9,545.76)             | 22,014.38                   | (36,079.24)      | 20.92       |

**TOTAL REVENUES**

|   |   | 266,850.00           | 266,850.00            | 172,311.61             | 30,755.39                   | 94,538.39        | 64.57       |

**TOTAL EXPENDITURES**

|   |   | 312,475.00           | 312,475.00            | 181,857.37             | 5,741.01                    | 130,617.63       | 58.20       |

**NET OF REVENUES & EXPENDITURES**

|   |   | (45,625.00)          | (45,625.00)           | (9,545.76)             | 22,014.38                   | (36,079.24)      | 20.92       |

**BEG. FUND BALANCE**

|   |   | 130,156.37           | 130,156.37            | 130,156.37             | 181,857.37                  | 130,617.63       | 58.20       |

**END FUND BALANCE**

|   |   | 84,531.37            | 84,531.37             | 120,610.61             | 22,014.38                   | 130,617.63       | 58.20       |

**TOTAL REVENUES - ALL FUNDS**

|   |   | 266,850.00           | 266,850.00            | 172,311.61             | 30,755.39                   | 94,538.39        | 64.57       |

**TOTAL EXPENDITURES - ALL FUNDS**

|   |   | 312,475.00           | 312,475.00            | 181,857.37             | 5,741.01                    | 130,617.63       | 58.20       |

**NET OF REVENUES & EXPENDITURES**

|   |   | (45,625.00)          | (45,625.00)           | (9,545.76)             | 22,014.38                   | (36,079.24)      | 20.92       |
## Proposed MMTA 2020 Budget

### GL NUMBER | DESCRIPTION | PROPOSED 2020 BUDGET |
--- | --- | --- |
101-000-450-401 | MEMBERSHIP DUES | $63,750.00 |
101-000-450-402 | ASOCIUITE MEMBER DUES | $15,750.00 |
101-000-450-403 | WINTER WORKSHOP | $17,000.00 |
101-000-450-404 | MMTI REGISTRATION | $110,000.00 |
101-000-450-405 | ANNUAL CONFERENCE INCOME | $76,270.00 |
101-000-450-406 | MMTA UP REGISTRATION FEES | $4,000.00 |
101-000-450-407 | MMTA DAY CLASS REGISTRATION | $ - |
101-000-600-646 | SALE OF MERCHANDISE | $500.00 |
101-000-600-665 | BANK INTEREST | $100.00 |
101-000-652-000 | MISCELLANEOUS REV | $ - |

**Sub-totals for Dept 000:** $287,275.00

### Dept 101-EXECUTIVE BOARD EXPENSES

101-101-958-000 | BOARD MEETINGS/RETREAT | $2,500.00 |
101-101-993-000 | APT USA CONFERENCE MEETINGS | $2,500.00 |

**Sub-totals for Dept 101-EXECUTIVE BOARD EXPENSES:** $5,000.00

### Dept 102-LEGISLATIVE COMMITTEE EXPENSES

101-102-003-000 | CONTRACT SERVICES - GONGWER | $3,000.00 |
101-102-008-000 | MEETINGS | $250.00 |

**Sub-totals for Dept 102-LEGISLATIVE COMMITTEE EXPENSES:** $3,250.00

### Dept 172-ADMINISTRATIVE EXPENSES

101-172-727-000 | OFFICE SUPPLIES/POSTAGE | $650.00 |
101-172-800-000 | CREDIT CARD PROCESSING FEES | $9,750.00 |
101-172-802-000 | MANAGEMENT SERVICES | $7,216.00 |
101-172-803-000 | CONTRACT SERVICES | $3,750.00 |
101-172-825-000 | TELEPHONE | $400.00 |
101-172-854-000 | COMPUTER/EQUIPMENT | $2,000.00 |
101-172-855-000 | MEMBERSHIP SOFTWARE | $510.00 |
101-172-911-000 | INSURANCE | $2,450.00 |
101-172-995-000 | MISCELLANEOUS | $750.00 |

**Sub-totals for Dept 172-ADMINISTRATIVE EXPENSES:** $9,950.00

### Dept 254-MEMBERSHIP COMMITTEE EXPENSES

101-254-900-000 | PRINTING & POSTAGE | $1,500.00 |
101-254-956-000 | MISCELLANEOUS | $500.00 |

**Sub-totals for Dept 254-MEMBERSHIP COMMITTEE EXPENSES:** $2,000.00

### Dept 535-PROFESSIONAL DEVELOPMENT

101-535-727-000 | OFFICE SUPPLIES/POSTAGE | $750.00 |
101-535-803-000 | CONTRACT SERVICES | $100.00 |
101-535-803-001 | DAY SEMINARS | $ - |
101-535-956-000 | PRINTING & POSTAGE | $ - |

**Sub-totals for Dept 535-PROFESSIONAL DEVELOPMENT:** $850.00

### Dept 536-MMTA UP EXPENSES

101-536-402-000 | SPEAKERS | $500.00 |
101-536-803-000 | CONTRACT SERVICES | $2,500.00 |
101-536-956-000 | PRINTING & POSTAGE | $100.00 |
101-536-945-000 | MEALS AND HOTEL FEES | $2,000.00 |
101-536-956-000 | MISCELLANEOUS | $50.00 |

**Sub-totals for Dept 536-MMTA UP EXPENSES:** $5,150.00

### Dept 537-WINTER WORKSHOP EXPENSES

101-537-902-000 | SPEAKERS | $1,500.00 |
101-537-903-000 | PRINTING & POSTAGE | $50.00 |
101-537-945-000 | MEALS AND HOTEL FEES | $15,000.00 |
101-537-956-000 | MISCELLANEOUS | $150.00 |

**Sub-totals for Dept 537-WINTER WORKSHOP EXPENSES:** $16,275.00

### Dept 538-INSTITUTE/EDUCATION EXPENSES

101-538-727-000 | OFFICE SUPPLIES/POSTAGE | $1,500.00 |
101-538-902-000 | SPEAKERS | $ - |
101-538-803-000 | CONTRACT SERVICES | $6,000.00 |
101-538-900-000 | PRINTING & POSTAGE | $7,250.00 |
101-538-945-000 | MEALS AND HOTEL FEES | $63,500.00 |
101-538-956-000 | MISCELLANEOUS | $50.00 |
101-538-956-000 | MEETINGS | $650.00 |

**Sub-totals for Dept 538-INSTITUTE/EDUCATION EXPENSES:** $94,450.00

### Dept 539-ANNUAL CONFERENCE EXPENSES

101-539-802-000 | SPEAKERS | $10,000.00 |
101-539-805-000 | MONDAY NIGHT EVENT | $7,500.00 |
101-539-900-000 | PRINTING & POSTAGE | $5,000.00 |
101-539-945-000 | MEALS AND HOTEL FEES | $55,000.00 |
101-539-945-500 | DEPOSIT EXPENSE - FUTURE CONFERENCES | $1,000.00 |
101-539-956-000 | MISCELLANEOUS | $50.00 |
101-539-957-000 | ENTERTAINMENT | $2,000.00 |
101-539-958-000 | MEETINGS | $300.00 |
101-539-977-000 | PRIZE AWARD EXPENSES | $750.00 |

**Sub-totals for Dept 539-ANNUAL CONFERENCE EXPENSES:** $83,000.00

### Dept 700-SCHOLARSHIP FUND EXPENSES

101-700-701-000 | MERCHANDISE | $1,500.00 |
101-700-702-000 | SCHOLARSHIP | $2,000.00 |

**Sub-totals for Dept 700-SCHOLARSHIP FUND EXPENSES:** $3,500.00

**TOTAL APPROPRIATIONS:** $305,491.00

**NET OF REVENUE/APPROPRIATIONS - FUND 101:** $(21,116.00)
Education Committee Annual Report
October 2019

To: President Margaret Birch, Board of Directors and MMTA Members

The Education Committee, with the assistance of Dovetail Solutions, Inc. planned and hosted Basic Institute. 133 members took advantage of Basic Institute, which was held at the Courtyard by Marriott in Mt. Pleasant. There were overall positive comments about the educational and networking opportunities of Institute; however the venue was not conducive to the weeklong training program. After meeting with the General Manager of the Comfort Inn in Mt. Pleasant, the board decided to locate Basic Institute at the Comfort Inn, Mt. Pleasant for the next two years.

The Education Committee along with the Professional Development Committee planned and hosted Advanced Institute. There were 141 members in attendance at the Comfort Inn in Mt. Pleasant. After reviewing survey and evaluation results, the board has decided to host Advanced Institute at The H Hotel in Midland and the Comfort Inn in Mt. Pleasant on an alternating basis for the next few years. This will accommodate those who wish to remain at the Comfort Inn and those who prefer Advanced be located at different locations.

There were six scholarship applications submitted for Basic and Advanced Institutes. Five of the applications met the requirements of eligibility and were recommended and approved by the MMTA Board.

I would like to thank the members of the Education Committee for their service this year and their continued support of the association. It has been my pleasure to serve as the MMTA Director of Education and I look forward to what the next year will bring.

Respectfully submitted,

Rachel Piner
Director of Education

www/MMTA-MI.org
Post Office Box 324 · Tawas City, Michigan 48764 · 989-820-8389
To: President Margaret Birch, Board of Directors, and MMTA Members

The Legislative Committee members are tasked to keep track of key legislation affecting our municipalities and our role as Treasurers. This year we had the privilege of working with Judy Allen from the Michigan Townships Association and Chris Hackbarth with the Michigan Municipal League. In addition, this year our meetings were joint with the MGFOA Legislative Committee chaired by Eric McGlothlin.

Here is a list of some of the issues we followed this year:

- The Veteran Exemption was still a big topic of interest for municipalities this year. There has been no change to the current exemption. It is expected that there will be several bills coming forward this fall to take the burden of this exemption off of municipalities and put the burden on the state. These bills would allow Veterans who pay rent to also take part in this credit.

- Fiscal Year 2020 Budget: This was talked about a lot, but it is not completed as of our September meeting.

- Road Funding: The Governor’s plan to have a 45-cent gas tax has been a hot topic. The Senate and the House have both come out with their own ideas for road funding. As of our last legislative meeting in September the budget was still not completed. Both the MML and MTA agreed that their needs to be additional funding for roads, but believe there must be guaranteed funding for local roads.

- Revenue Sharing: The MML and MTA asked the committee members to continue to contact our representatives to make sure Revenue Sharing was not cut during the budget process. Municipalities have not had an increase in 5 years. The Governor’s budget plan calls for no increase State Shared Revenue only a 3.2% increase to CVTRS.

- Personal Property Taxes: HB 4215 was introduced to increase the $80,000 exemption limit. The current talk is to have an escalator attached to increase this value over time. HB 4268 would exempt Broadband personal property from taxes. Bill supporters believe this will help get broadband to rural areas.

- Basement Backups: HB 4691 and 4692 would make municipalities liable for storm water and basement backups.
• Public Act 202: There have been work groups working on streamlining the reporting for Pension and OPEB funding levels. The Treasury spoke to our committee and gave us an update on how the municipalities under a corrective action plan will be monitored.

Additional information on many of these items along with webinars can be found on the Treasury, LCSA, MTA and MML’s websites.

I would like to thank members of the Committee for all their input and work this year. It has been a pleasure to serve as the MMTA Legislative Chairperson for the year and I look forward to serving the MMTA members in the future.

Respectfully submitted,

Julie Pray
Julie Pray
Legislative Chairperson
Membership Committee Annual Report
October 2019

To: President Margaret Birch, Board of Directors, and MMTA Members

I am happy to report that 110 new members have joined the MMTA in 2019 bringing our active membership total to 901. The total membership of 901 is broken down as follows (780 Municipal, 94 Associate, 22 Life and 5 Sustaining Members).

Shelley and Janel have worked tirelessly on transitioning to a new software program along with launching a new MMTA website. Due to all the time and energy they put into this project, the efficiency of the new software has greatly improved the maintenance and upkeep of membership records. I would like to personally recognize Dovetail Solutions for always going above and beyond for our association.

We have had our share of challenges this year regarding merchandise. We started the year off utilizing an on-line merchandise store which was a wonderful benefit to our membership. Unfortunately, we received notice from the company we were contracted with that they no longer support on-line merchandise sales in this capacity. This of course caught us off guard. We are currently in the process of looking for a new on-line merchandise supplier. On a positive note, we have worked hard in 2019 to reduce our past merchandise inventory. The funds from these sales are used to support the associations scholarship fund. As of now, we have raised approximately $1,000 in 2019. We are currently down to two merchandise items remaining and we will continue to sell them at a reduced rate at our trainings in 2020.

The board has agreed to offer one new item at this year’s Fall Conference. We chose a very nice Port Authority Digi Fleece jacket available in both men and women styles and in a variety of colors. The jackets will be sold for $40.00 each at fall conference and all profits from the sales will support the scholarship fund.

I would like to extend a special thank you to the Membership Committee for their support throughout the various trainings with helping to sell merchandise. It is individuals like yourselves that step up to volunteer that makes the MMTA such a wonderful organization to be a part of. In closing, it has been a pleasure serving the Michigan Treasurer’s Association.

Respectfully Submitted,

Sarah Kady, Membership Director
Communications Committee Annual Report
October 2019

To: President Margaret Birch, Board of Directors, and MMTA Members

As I conclude the year as MMTA Board Director, I would like to thank the Michigan Municipal Treasurer’s Association and Dovetail Solutions, Inc. who have made this past year successful.

Over the past year as Communication Chair the developments made are as follows:

- Increase Facebook presence
- Consolidate and convert the Facebook page from a closed group to an open page
- Invited all MMTA members to the Facebook page and grew friends from 84 to 189
- Featured 17 MMTA members as a weekly profile
- Posted Municipal job openings
- Created events and training through 2021

In closing, it has been my pleasure to serve the Michigan Municipal Treasurer’s Association.

Respectfully Submitted,

Laurie Sheldon
Director of Communication
Winter Workshop 2019 Annual Report
October 2019

To: Margaret Birch, MMTA President, Board of Directors and Members

The 2019 Winter Workshop was held January 16-18 at the Crowne Plaza West Lansing Hotel with a total of 141 members in attendance.

We were pleased to partner with our national Association, APT US&C to offer the Certified Public Funds Investment Manager (CPFIM) Certification training on Wednesday, January 16 with 42 people taking advantage of the training and earning their certification.

Thursday’s half-day training focused on new member training topics centered around the theme “A Day in the Life of a Treasurer” presented by Janice Thelen, who did an exceptional job. And, Friday’s full-day session offered topics on Fraud in Local Government, Back to Basics Investing, Nuts & Bolts of Banking, Legislative Update and Engaging your Legislators.

The 2020 Winter Workshop will be held January 16-17 at the Crowne Plaza West Lansing Hotel.

Respectfully Submitted,

Tricia Wiggle-Bazzy
MMTA Vice President and
Winter Workshop Chair
2019 Fall Conference Annual Report
October 2019

To: Margaret Birch, MMTA President, Board of Directors and Members

The 2019 Fall Conference is being held October 13-16 at the Radisson Plaza Hotel in Kalamazoo, MI. As of the writing of the report, we have 215 attendees and 6 cancellations.

On Sunday, October 13th the Association is offering an Excel Training for attendees and staff. The morning is a Basic Class and the afternoon is Beyond the Basics, only $69 each or $119 for the entire day. A total of 32 registered; 26 for Basic and 30 for Beyond the Basics.

The 2nd Scavenger Hunt/Amazing MMTA Race will be held at 1:00 pm as a fun team building event.

With the exceptional support of this year’s Fall Conference Planning Committee and Dovetail Solutions we have secured a great lineup of speakers and topics:

- Leadership: Building a Wingman, Lieutenant Colonel Scott ‘Hurler’ Weaver
- Treasury Update & Impact on Treasurers, Joyce Parker, Deputy Treasurer, MI Treasury
- Understanding TIF Regulations & Reporting, James Mills, Michigan Treasury
- FDIC - Advantages and Risks: A Panel Discussion with Associate Members
- MDOT: Common Mistakes in Filing Act 51 Reports & MTF Distributions Laura Loomis & Jingjing Chang, MDOT
- Cost Recovery: How to Get Reimbursed for Services – Susan Daugherty
- Ethics & Politics in the Workforce, Jeffrey Collins
- Succession Planning: Brian Camiller & Chris Gilbert, Plante Moran
- Homeland Security Assessment Services for Municipalities, Kelley Goldblatt, DHS
- Cyber Threats and How to Protect Yourself, Kelley Goldblatt, DHS
- How to Control Access to Confidential Information, Sarah Jennings, Maner Costerian
- Treasurer to Treasurer - Relevant Issues Affecting Municipal Treasurers
- Service Tactics & Deescalating Conflict, Mike Wierenga
- Economic Outlook, Robert Dye, Comerica Bank Head Economist

Be sure to mark your calendars for next year’s Fall Conference being held on September 20 - 23, 2020 at Crystal Mountain, Thompsonville and in 2021 September 19 - 22, at the Radisson Plaza Hotel, Kalamazoo.

Respectfully Submitted,

Rande Listerman
President Elect & Fall Conference Chair
MMTA in the UP Annual Report
October 2019

To: President Margaret Birch, MMTA Board of Directors and MMTA Membership

On behalf of the MMTA in the UP Committee, I am pleased to report that a very successful conference was held this year.

The MMTA in the UP was held on June 21, 2019 at the Landmark Inn in Marquette, Michigan and we once again partnered with the Northern Michigan Public Safety Association (NMPSA). There were 32 registrants. This year we offered a promotion to MMTA members. If they brought a non-member to the training, then the MMTA member received a $20.00 discount on their registration. We had four members that took advantage of the promotion and we were able to expose the benefits of the MMTA to four new prospective members!

We shared the information through several e-blasts to the full membership, postcard mailings to our northern members, emails to the NMPSA membership and our Associate members assisted in handing out the postcards on their customer visits.

The Committee had a strong line-up of speakers which included FBI Special Agent Steve McMahon (Counterfeit Currency & Cyber Threats), Flagstar Bank’s Ben Stone (Electronic Banking), Anderson, Tackman CPA’s Kathleen Ciantar (Preparing for an Annual Audit), Marquette County Treasurer Anne Giroux (Tax Settlement) and a special video conferencing session on Check Fraud by Greg Lister of Safechecks.

This year, NMPSA had some organizational challenges which led to a change in the venue and our Association Managers Dovetail Solutions stepping in and taking on a larger role to ensure its success. The Committee recommended to the MMTA Board, that the Association Managers take the lead for coordination of this training while still partnering with NMPSA for communication outreach and meeting the needs for both organizations.

Overall, the reviews were great and we were pleased that so many of our Upper Peninsula members were able to attend. A big “Thank You” to the Committee members for your time, great ideas, and speaker contacts which made this training very successful!

Respectfully Submitted,

Barbara Fandell
Immediate Past-President
MMTA in the UP Conference Chair
Professional Development Committee Annual Report
October 2019

To: Margaret Birch, MMTA President, Board of Directors and Members

The Professional Development Committee (PDC) was pleased to assist Education Director, Rachel Piner with the planning and hosting of the 2019 Advanced Institute held May 20-22 at the Comfort Inn & Suites Hotel and Conference Center in Mt. Pleasant.

In planning the education topics for this year’s Advanced Institute we placed emphasis on securing topics/speakers that would allow us to offer advanced certification points for those seeking to achieve their Advanced Certified Professional Funds Administrator (ACPFA) Certification through APT US&C. I am pleased to share we were able to offer 15 ACPFA points, 10 MiCPT points and 8.75 CPFA points.

With the responsibility of the annual MiCPT application reviews, the PDC met on June 25 to review all 2019 application and make a recommendation to the board for certification. The Committee recommended approval of 27 re-certification applications, 37 new certification applications and 6 extension requests. There were 13 members who were not eligible for their initial MiCPT due to hire dates. The board accepted the PDC’s recommendation and awards will be given during and following the 2019 Fall Conference.

Respectfully submitted,

Tricia Wiggle-Bazzy
Vice President and
Chair, PDC Committee
September 25, 2019

To: President Margaret Birch
   MMTA Board of Directors and Membership

The Nominating Committee met on September 25, 2019 to review the applications received by members interested in serving on the Board of Directors. A review of the applications confirm that all candidates meet the qualifications. A total of eight applications were received. It is our pleasure to nominate the following to be placed on the ballot for voting at the Annual Meeting to be held at the Radisson Plaza Hotel in Kalamazoo, MI on October 14, 2019.

Nominees for the 2019-2020 MMTA Board of Directors:

<table>
<thead>
<tr>
<th>Board Position</th>
<th>Name</th>
<th>Title</th>
<th>Community</th>
</tr>
</thead>
<tbody>
<tr>
<td>President Elect:</td>
<td>Tricia Wiggle-Bazzy</td>
<td>Deputy Treasurer</td>
<td>Hamburg Township</td>
</tr>
<tr>
<td>Vice President:</td>
<td>Susan Daugherty</td>
<td>Treasurer</td>
<td>Green Oak Charter Township</td>
</tr>
<tr>
<td>Treasurer:</td>
<td>Rachel Piner</td>
<td>Treasurer</td>
<td>City of Williamston</td>
</tr>
<tr>
<td>Secretary:</td>
<td>Laurie Sheldon</td>
<td>Treasurer</td>
<td>City of Kentwood</td>
</tr>
<tr>
<td>Board Director #1:</td>
<td>Julie Pray</td>
<td>Treasurer</td>
<td>City of Davison</td>
</tr>
<tr>
<td>Board Director #2:</td>
<td>Sara Kady</td>
<td>Treasurer/Assessor</td>
<td>City of Marlette</td>
</tr>
<tr>
<td>Board Director #3:</td>
<td>Bret Padgett</td>
<td>Treasurer</td>
<td>Charter Township of Comstock</td>
</tr>
<tr>
<td>Board Director #4:</td>
<td>Anthony Moggio</td>
<td>Finance Director/Treasurer</td>
<td>City of Rochester</td>
</tr>
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To note: This year there are two vacancies on the Board of Directors. All positions are elected for 1-year terms.

Respectfully submitted:

Barbara Fandell
Immediate Past President
Nominating Committee Chair

Committee Members:
Pamela Bratschi
Asst City Administrator/Treasurer
Lathrup Village

Lenore Spahr
Finance Director/Treasurer
City of Jonesville
Associate Membership Annual Report
October 2019

To: President Margaret Birch, MMTA Board of Directors and Members

The following represents Associate Membership highlights for 2019:

Associate Board Members will coordinate the hospitality room for the annual conference going forward. $500 per night budgeted per night. Clarification of a hard end time of 11:30pm. The budgeted amount is for beer, wine, water, soda, snacks and paper products.

Many Associate Members have signed up to participate in the Winter Workshop and annual conference. Their activities have ranged from committee meetings, speaking at the breakout sessions and assisting with the merchandise table for sales.

Jeff Case will be the incoming Associate Board member; I have completed my two-year board position. We will hold the vote for the new Associate member to shadow Jeff for the next year at the annual Associates meeting.

22 Associates joined the MMTA in 2019; 10 Associate joined at time of 2019 Fall Conference Registration for 2020; bringing the total to 94 members, representing 46 new companies.

As my time on the board is coming to the end, please know that the MMTA is doing great work and it has been a pleasure to serve on the board the past two years.

Respectfully Submitted,

Tammy Kerr
MMTA Associate Liaison/Director
To: Margaret Birch, MMTA President, Board of Directors and Members

The APT US&C Board has reserved the location for the 2020 National Conference. It will be held at the Green Valley Ranch Resort Spa & Casino in Henderson Nevada July 19-22, 2020.

The board is also diligently working to schedule the next five-years of APT Annual Conference (through 2025) and will post to the website – aptus.org when contracts are finalized.

I am also pleased to share the following update on our Michigan members and national certifications earned in APT US&C:

**APT Membership**
- 195 Michigan Members (38 new members in 2018-19)

**APT Certifications**
- 80 MI members with Active CPFA Certifications (7 new in 2019)
- 4 MI members with Active ACPFA Certifications (3 new in 2019)
- 134 MI members with CPFIM Certifications (44 new in 2019)
- 15 MI members with ACPFIM Certifications (8 new in 2019)
- 7 MI members with Investment Policy Certifications (3 new in 2019)

Respectfully,

Tricia Wiggle-Bazzy
MMTA Vice President and
APT US&C Treasurer