



Michigan Municipal Treasurers Association Conference Chair Spending Policy

The MMTA Board of Directors plans its fiscal year budget around current and resourceful education for its membership. The means the Association uses to provide education is through the Association's Fall Conference, Workshop and MMTA in the UP.

MMTA recognizes the commitment of its Board of Directors, and that the positions of conference chairpersons may require individuals to take time away from their employment using personal or vacation time as well as their personal funds to cover travel expenses when trying to seek out the best site for the above listed conferences.

It is the desire of the MMTA Board of Directors to provide up to a \$300.00 annual stipend. Eligible expenses include mileage and meal allowance for the conference chairperson and an overnight stay, if necessary and provided that the conference site management does not provide this as a part of the guest tour. Mileage is not reimbursed if the local municipality provides mileage reimbursement or if a municipal vehicle is used. Mileage reimbursement will follow the Federal mileage rate at the time the expense occurred. The conference chairperson will be reimbursed for above expenses provided receipts are submitted no later than 60 days after the expense occurred.

Motion by: Steggerda **Second by:** Thelen

Ayes: Fandell, Horning, Kornexl, McKay and Steggerda

Nays: Dillon, Klinger, Rhein-O'Neill, and Thelen

Motion carried to approve the Conference Chair Spending Policy

Rose Dillon, MiCPT, CPFA
MMTA President

September 16, 2011
Date